

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**AUGUST 28, 2012
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**Plum Borough Board of School Directors held their August 28, 2012 Regular Voting Meeting at Plum Senior High School 900 Elicker Road
Plum Borough, Allegheny County, Pennsylvania**

Call to Order/Pledge of Allegiance

Mr. Drake called the meeting to order at 7:02PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Mr. Colella, Mr. Dowdell, Mr. Drake, Mr. McGough, Mr. McMasters, Mr. St. Leger, and Mr. Tommarello, Mrs. White and Mr. Zucco

Absent: None

Mr. Lee Price, Solicitor, was in attendance

Executive Session

The Board met in Executive Session on August 21, 2012 and this evening, August 28th to discuss matters of personnel, negotiations, and real estate.

Approval of Minutes

Recommend approval of the following Meeting Minutes: July 31st Regular Board Meeting; August 14th Policy Committee; August 21st Special Voting Meeting; August 21st Facilities Committee; August 21st Finance Committee; and the August 22nd Education Committee

Motion by: Dowdell, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

1. Maryann Marsh, Memorial Drive, spoke in favor of keeping the PBSD transportation department.
2. Lori McDade, Sardis Road, spoke in favor of keeping the PBSD transportation department.
3. Kathy Yurkew, Rampart Blvd., spoke in favor of keeping the PBSD transportation department and pay cuts.
4. Yvonne McChesney, Anderson Avenue, spoke in favor of keeping the PBSD transportation department and of special needs students.

5. Margaret Divincenzo, New Texas Road, spoke in favor of keeping the PBSB transportation department.
6. Denise McCann, Zandona Street, spoke in favor of keeping the PBSB transportation department.
7. Mary Stoyer, Anderson Avenue, spoke in favor of keeping the PBSB transportation department.
8. Lauri Adamczyk, Tionesta Drive, spoke in favor of keeping the PBSB transportation department.
9. Lisa Savinda, Garlow Blvd., spoke in favor of keeping the PBSB transportation department.
10. Walt Comin, Tivoli Road, spoke in favor of keeping the PBSB transportation department.
11. Rich Nesbit, Greendale Drive, spoke in favor of the bus drivers and aides and the After School Bowling Program.
12. Laura Danastasio, Ligonier Lane, spoke in favor of keeping the PBSB transportation department.
13. Tom Kunkle, Sardis Road, spoke in favor of keeping the PBSB transportation department.

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of the following Use of Facilities Applications:

| ORGANIZATION | DATE OF USE | SCHOOL AND AREA |
|--|---|--|
| 1. PTA Council | 8/18,23,24,30,31 9/20,21 10/4,5,11,12 | Sr. High – Athletic Field – Concession stands |
| 2. PTA Council | 1/29/13 | Sr. High – Auditorium Lobby area |
| 3. PHS Baseball Boosters | 9/12,10/11,11/15,12/13 | Sr. High – Library |
| 4. PHS Cheerleading Boosters | 9/12 | Sr. High – Room #115 |
| 5. Plum Baseball & Softball Association | 8/29/12 thru 10/6/12 | Sr. High – Softball Field Use based on availability |
| 6. PTA Council | 10/29/12 | Oblock Jr. High – Library |
| 7. Oblock PTSA | 9/12, 10/10, 11/14, 1/9, 2/13, 3/13, 4/10, 5/8 | Oblock Jr. High – Library |
| 8. Plum HS Girls Basketball Team | 9/5/12 thru 11/1/12 | Oblock Jr. High - Gym |
| 9. Plum JO Wrestling Group | 9/26/12 10/2, 11 | Oblock Jr. High – Lobby area |
| 10. Plum JO Wrestling Group | 10/22/12 | Oblock Jr. High – Cafeteria |
| 11. Plum JO Wrestling Group | 11/8/12 | Oblock Jr. High – Cafeteria |
| 12. Plum JO Wrestling Group | 10/29/12 thru 3/31/13 | Oblock Jr. High – Wrestling Pit Sr.High – Wrestling room |
| 13. PTA Council | 4/22/13 | Center Elementary - Cafeteria |
| 14. Center PTA | 9/5, 10/3, 11/7, 1/2, 2/6, 3/6, 4/3, 5/1, | Center Elementary - Cafeteria |

| | | |
|---|--|---|
| 15. Center PTA | 9/14, 10/12, 11/9, 12/14, 1/25, 2/22, 3/22, 4/26, 5/24 | Center Elementary – Cafeteria |
| 16. Center PTA | 10/3,4,5, 3/20,21,22 and 5/29/30,31 | Center Elementary - Gym |
| 17. Center PTA | 10/26/12 | Center Elementary – Gym |
| 18. Center PTA | 12/5,6,7 | Center Elementary – Gym |
| 19. Center PTA | 1/25/13 | Center Elementary – Gym |
| 20. Center PTA | 2/21/13 | Center Elementary – Cafeteria/hallways |
| 21. Center PTA | 3/21/13 | Center Elementary – Cafeteria/hallways |
| 22. Recreational Basketball (Russo) | 9/6/12 thru 4/25/13, Wednesdays | Center Elementary – Gym Use based on availability |
| 23. PTA Council | 2/25/13 | Holiday Park – Library |
| 24. Holiday Park PTA | 9/10, 10/1, 11/5, 2/4,3/4,4/8,1/7,5/6 | Holiday Park – Library |
| 25. Holiday Park PTA | 9/18,10/9,11/13,2/12,3/12,4/16 | Holiday Park – Cafeteria |
| 26. 6 th Grade Trip Committee | 9/13/12 and 4/11/12 | Holiday Park – Cafeteria |
| 27. PTA Council | 11/19/12 | Pivik – Cafeteria |
| 28. Pivik PTA | 9/5,10/1,11/7 | Pivik – Cafeteria |
| 29. Brownie Troop #50073 | 9/20,10/11,25,11/8,12/6, 1/10,24,2/7,28,3/14, 4/4,25 5/2 | Pivik – Cafeteria |
| 30. PTA Council | 3/25/13 | Regency Park –Library |
| 31. Regency Park PTA | 9/6, 10/4, 11/1, 12/6, 2/14, 3/14, 4/18, 5/16, 6/3 | Regency Park – Gym |
| 32. Regency Park PTA | 9/7/12 | Regency Park – Upper parking lot/playground |
| 33. Regency Park PTA | 9/12/12 | Regency Park – Library |
| 34. Regency Park PTA | 11/29,30 | Regency Park – Gym |
| 35. Regency Park PTA | 12/14/12 and 1/18/13 | Regency Park – Gym/Cafeteria |
| 36. Regency Park PTA | 2/22/13 | Regency Park – Gym/Cafeteria |
| 37. Regency Park PTA | 2/28/13 and 3/1/13 | Regency Park – Gym |
| 38. Regency Park PTA | 3/22/13 | Regency Park – Gym/Cafeteria |
| 39. PTA Council | 9/24/12 | Adlai Stevenson – Cafeteria |
| 40. Oblock Jr. High Girls Basketball Team | 8/27/12 thru 11/1/12 | Adlai Stevenson - Gym |

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to renew the maintenance agreement with McQuay Air Conditioning Company for centrifugal chillers at a cost of \$10,500 annually.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to pay new Pivik Elementary School and PHS softball field construction invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the Nello Change Order Numbers 24, 25, and 37 through 44 for a net cost of \$86,108.04.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept Palombo Landscaping Change Order Numbers 2 and 3 for a total cost of \$15,353.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend authorizing solicitor and administration to file necessary application and paperwork for rezoning the District's School Road Properties.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the following Memorandums of Understanding:

- a. PBSB and the Plum Borough Police
- b. PBSB and the Borough of Plum for the School Resource Officer

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Facilities Committee met on August 21, 2012. Mr. McMasters made this report. The next meeting is scheduled for September 11, 2012 immediately following the Athletic Committee Meeting in the Pivik Cafeteria.

Personnel Committee - Mr. Sal Colella, Chair

Recommend retroactive approval to accept the following retirements:

- a. Mrs. Kimberly George, Paraprofessional - August 5, 2012
- b. Mr. John Simmons, Bus Driver – August 10, 2012
- c. Ms. Tracey Stoner, Food Service Worker - August 27, 2012

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend retroactive approval to accept the following resignations:

- a. Ms. Victoria Bacco, Bus Aide – June 11, 2012
- b. Mrs. Eileen Oehling, Paraprofessional – August 6, 2012
- c. Mrs. Jeanne Walker, Staff Nurse – August 12, 2012

Recommend approval to accept the resignation of Mr. Zachary Bruno, Math and Physics Teacher at Plum High School, effective date to be determined by the Superintendent.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of an unpaid leave for Mrs. Lori Nicolette, Food Service Worker at Plum High School, from August 27, 2012 through September 18, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Rachel Gattuso as Plum High School Assistant Principal, at a salary of \$75,000 per annum, pursuant to the terms and conditions of the Administrator's Act 93 Agreement. Effective date of employment shall be determined by the Superintendent. Salary to be pro-rated pursuant to hire date.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to immediately appoint Adam Szarmach as substitute Assistant High School Principal, at his regular 2012-13 teacher's salary, until such time as a permanent Assistant Principal reports to duty, and grant him a leave of absence from his regular teaching duties for the duration of his substitute service.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to create a 35 hour per week Personal Care Aide position at Adlai Stevenson Elementary School, effective August 28, 2012 at the contracted rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to recall Mrs. Bonnie Bisceglia for the Personal Care Aide position at Adlai Stevenson Elementary School, effective August 28, 2012 at the contracted rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Ms. Mary Baker as a Substitute Bus Aide, effective August 28, 2012 at a rate of \$10.75 per hour.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire the following Homebound Instructors as needed at the contracted rate:

a. Ms. Nicole Henderson

b. Mrs. Kristen Weidner

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Mr. Tom Wesolowski as the Alternative Education Social Studies Teacher, effective August 28, 2012 at the contracted rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to appoint Mrs. Amy Martello as the Assistant GLA Sponsor at a \$957 stipend for the 2012-13 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the Teacher assignments for the 2012-13 school year, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the agreement with Kennywood Park for a school picnic date of June 11, 2013, as presented.

Motion by: Tommarello, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend disposal of unused laptops, by distribution, to elementary students as selected by principals.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Education Committee met on August 22, 2012. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, September 4, 2012, at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for July 2012, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for July, 2012.

| | |
|-------------------------------|--------------------|
| Prior Year Delinquent Taxes | \$41,647.89 |
| Per Capita Taxes | 308.00 |
| Miscellaneous Fees Recovered | 394.88 |
| Total Amount Collected | \$42,350.77 |

Recommend approval to accept the August Budget Transfers, as presented.
Mr. Dowdell announced that we would not have any budget transfers this month.

Recommend approval of the Harris School Solutions software maintenance and support agreement for a five-year term from July 1, 2012 to June 30, 2017, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of an amended Agreement with Eric Ryan Corporation for a 24 month term, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the purchase of three used buses from W.L. Roenigh Company in the amount of \$53,700, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the hourly pay rate for substitutes and non-bargaining unit employees for the 2012-13 school year, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of Resolution for Fee Structure of Delinquent Earned Income Tax Collections.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Finance Committee met on August 21, 2012. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, September 18, 2012, at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the following policies:

- a. Policy No. 123.1 – Concussion Management
- b. Policy No. 217 – Graduation Requirements
- c. Policy No. 230 – Public Performance by Students
- d. Policy No. 249 – Bullying and Cyber Bullying
- e. Policy No. 800.1 – Electronic Records Retention

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Policy Committee met on August 14, 2012. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, September 4, 2012, immediately following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

Mr. McGough made this report.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire Mr. Adam Szarmach, Senior High Boys' Assistant Basketball Coach #2, at a stipend of \$4,350.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Mr. Scott Smithley, Senior High Girls' Assistant Volleyball Coach, at a stipend of \$3,146.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the following volunteer coaches:

- a. Mr. Michael Fecik – Volunteer Assistant Boys' Soccer Coach
- b. Mr. Ben Fecik – Volunteer Assistant Boys' Soccer Coach
- c. Mr. Gregory Bohatch – Volunteer Assistant Girls' Slow Pitch Softball Coach

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Athletic Committee did not meet this month. Mr. St. Leger made this report. The Athletic Committee will meet on Tuesday, September 11, 2012 at 6:00PM in the Pivik Cafeteria.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

Mrs. White made this report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee met on August 1, 2012. Mr. St. Leger made this report.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

No Report this month.

Eastern Area Schools - Mrs. Loretta White, Representative

No Report this month.

Legislative Policy Council - Mr. Sal Colella, Representative

No Report this month.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

Recommend Mr. Tom McGough as the PSBA 2012 Legislative Policy Council Voting Delegate for the Plum Borough School District, at no cost to the District.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

President's Report - Mr. Andrew Drake

Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Announcements

The Board will meet in Executive Session again this evening after the Regular Board Meeting adjourns.

The regular September Board Meeting is scheduled for Tuesday, September 25, 2012 at 7:00 p.m. in the Plum High School Auditorium.

Adjournment

Motion to adjourn at 8:06PM

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

ATTEST TO:

Board Secretary